

MEETING AGENDA – KS '88 CLASS MEETING

MEETING INFORMATION

Objective:	Election results and introduction of the Class Board of Directors		
Date:	02/13/2015	Location:	Lance Katahara's Place 707 A Palani Ave. Honolulu, HI 96816
Time:	2:00 PM (meeting start time 2:30PM)	Meeting Type:	Board of Directors Meeting On-going business
Called By:	Nadine Jacang	Facilitator:	Luana Holi
Timekeeper:	Heidi Lake	Note Taker:	Heidi Lake
Attendees:	Rod Kahalepuna, Lance Katahara, Dolan Waikiki, Kendrick Torres, Kanani Mo'okini, Luana Holi, Heidi Lake, Dino Granito		

PREPARATION FOR MEETING

Please Read: Nominations for board, description of positions, sample by-laws

ACTION ITEMS FROM PREVIOUS MEETING

	RESPONSIBLE	DUE DATE
1 Open class bank account	Board	asap
2 Elections for Class Board of Directors	Nadine & Dino	03/14/2015
3 Create By-Laws for class board	Nadine	03/14/2015
		Total: 5 minutes

AGENDA ITEMS

	PRESENTER	TIME ALLOTTED
1 Introduction of Class Board of Directors	Luana	5 minutes
2 Bylaws	Luana	10 minutes
3 Committees – Types of Committees & Chairs	Luana	20 minutes
4 Volunteers for 2015 Alumni Lū'au	Luana	15-20 minutes
5 Class Dues Notices	Luana	10 minutes
6 Website Information	Luana	20 minutes

NEW ACTION ITEMS

	RESPONSIBLE	DUE DATE
1		
2		
3		
4		

OTHER NOTES OR INFORMATION